

GRADUATE FACULTY EXECUTIVE COMMITTEE
MINUTES September 17, 2007

Members present: Lynn Anderson, Donna Margine, Wes Weaver, Nancy Aumann, Ellen Jampole, Joy Mosher, Donna Videto, Yvonne Murnane

Elizabeth Davis-Russell, Provost and Vice President for Academic Affairs, joined the meeting to present to the Graduate Faculty Executive Committee a charge for graduate program review. The charge is: Develop a Graduate Program Review process that will address academic integrity, student outcomes, and fiscal viability of each graduate program. Such a process will specify the frequency of reviews.

- Conduct interviews/focus groups with a representative group of graduate coordinators, faculty and department chairs
- Prepare a final report that will describe your activities, findings, and recommendations for future action. This report should be provided to the Provost by spring, 2008.

Discussion occurred on the importance of graduate program review and knowing the integrity, strengths, and weaknesses of graduate programs. The question was raised if the committee should accept the charge from the Provost.

Discussion on the election of a chair occurred. The committee directed Yvonne Murnane to ask Jeff Walkuski if he was interested in volunteering for chair (Jeff was not present at the meeting). The committee also discussed rotating the minutes to assist the chair.

Lynn Anderson will serve as representative to the EPC since she is on both committees. More discussion needed on a representative to the Faculty Senate and a student representative.

Yvonne Murnane found an application for graduate faculty status by Isa Jubran submitted to the GFEC in summer of 2002. The application was submitted with another by Jeff Bauer. Jeff Bauer was granted graduate faculty status in 2002 and no information was found on a decision to Isa's application. Discussion followed on Isa Jubran's qualifications and the committee voted to grant Isa Jubran graduate faculty status. The new chair will write a letter of acceptance.

Curriculum items:

A proposal to delete an existing course, BIO 525, Developmental Biology was discussed. A motion to delete the course was made by Lynn Anderson and seconded by Wes Weaver. The committee voted to delete the course. A proposal to accept a new course, FSA 699, Individual or Independent Study was discussed. A motion was made by Ellen Jampole to accept the new course with a second by Donna Videto. The committee voted to accept the course.

In the absence of a chair for the GFEC, the committee appointed Yvonne Murnane as designee to sign the proposals to forward to the TEC and the Provost.

Next meeting, Thursday, September 27 at 8:00 am with location to be determined.

Respectfully Submitted,

Yvonne Murnane